



**DISTRICT 200 & MCC
DUAL DEGREE PROGRAM**

Additional Dual Degree Coursework Request

Students, please complete this form and return it to your school counselor prior to enrolling in your chosen course.

Student Name _____ **Date** _____

High School _____

Counselor Name _____

Course Name _____ **Course Number** _____

Total Credits Awarded _____ **Course Section Number** _____

Course Start Date _____ **Course End Date** _____

Rationale _____

This course is for (check one) **Required Credit** **Elective Credit**

Principal/Department Chair Approval (This only applies if the course will be added to the high school transcript.)

Approved for Required Credit Approved for Elective Credit Denied (check one)

4.0 weight 5.0 weight (check one)

Curriculum aligns with D200 content Curriculum does not align with D200 content (check one)

Signature _____ **Date** _____

Required Credit Only (Students must pass the final exam with a 70% or higher to receive credit)

Final Exam: Passed (70% or higher) Failed (below 70%)

I understand that it is my responsibility to submit the final official transcript to the High School Student Services Office at the conclusion of the course.

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____

Counselor Signature _____ **Date** _____

Assistant Superintendent Approval

Approved for Required Credit Approved for Elective Credit Denied (check one)

District 200/MCC/Student each pay 1/3 of tuition Student pays full tuition amount (check one)

Signature _____ Date _____

Final Approval:

Course Grade from Transcript: _____ Number of Credits Awarded: _____

ALTERNATIVE CREDIT OPPORTUNITIES

Credit for Non-District 200 experiences may be issued for successfully completing any of the following courses or experiences even when it is not offered in or sponsored by District 200.

Credit for Non-District Experiences

1. Distance learning course (including a correspondence, virtual or online course)
2. Summer school or community college courses
3. College or high school courses offering dual credit at both the high school and college level

The Non-District experience must meet the following requirements:

1. The student must seek and receive approval in advance from the student's counselor and high school principal or designee, and assistant superintendent before registering for the course.
2. If approved, the student assumes responsibility for one-third of the tuition, and any other expenses.
If not approved, the student will assume full responsibility for the full tuition, and any other expenses.
3. The student seeking credit is responsible for providing documents or transcripts to the high school that demonstrate successful completion of the experience.
4. The student seeking credit must complete the course with the grade of a D or better and is responsible for passing the proficiency exam(s) (semester final exam) with a percentage of 70% or higher for any course required for graduation or a prerequisite for a higher level course.
5. The student will be issued 5 units of high school credit per semester course and the grade received in the non-district experience will be counted towards the student's overall GPA, class rank and eligibility for athletic and extracurricular activities. All hours earned will be counted in the grade point average according to the regular grading scale, except for the transfer of credit for advanced college course work that is well beyond a high school curriculum in depth and academic rigor as approved by the principal or designee. Decisions on these types of course will be made on a course-by-course basis.

Sent a completed copy to:

___ Asst. Sup. of T & L, ___ Counselor, ___ Amanda Harmer, ___ Mailed to Student/Parent

