

DISTRICT 200 TEACHER MENTORING PROGRAM – 2019-2020

The following are the requirements of the mentoring program for **new D200 teachers**. Keep your own copies of completed Calendar and Mentor Log as evidence of participation in the Mentor Program.

Required Activities	0-2 In-State Years of Teaching Experience (2 year program)	3+ In-State Years of Teaching Experience (1 year program)
Mentor/Mentee Collaboration Meetings (Log evidence of hours in Mentor/Mentee Meeting Log)	36 hours minimum (50% must be face to face)	36 hours minimum (50% must be face to face)
Peer Observation/Coaching (Form available in shared Google file)	Required (Mentor and mentee – 1 per semester) Due Oct. 11, 2019 and Feb. 21, 2020	Required (Mentor and mentee – 1 per semester) Due Oct. 11, 2019 and Feb. 21, 2020
Professional Growth	Reflection Discussion – 1 per quarter	Individual Learning Plan (ILP) Training: Sept 19, 2019 4-5:30pm @ WNHS Room D187 (Bring Chromebook) Plan Due: 10/11/2019 – email to Lisa Adams (eadams@wcusd200.org) Final Reflection Due: 5/1/2020
Charlotte Danielson Training - Thursday, August 8, 2019 WNHS-Room D187 9:30 AM-11:30 AM	Required	Required
First Year Workshops-1 Board Credit for 12 Hours	Required 12 hours over 2 year period in Mentor Program	Optional 12 hours over 2 years – option to complete 12 course hours for 1 Board Credit even though participation in Mentor Program is required for only one year.

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The following are the program requirements for **MENTORS of new D200 teachers**

Required Activities	0-2 In-State Years of Teaching Experience	3+ In-State Years of Teaching Experience
Mentor/Mentee Collaboration Meetings (Log evidence of hours in Mentor/Mentee Meeting Log)	36 hours minimum (50% must be face to face)	36 hours minimum (50% must be face to face)
Peer Observation/Coaching (Form available in shared Google file)	One time per semester Due Oct. 11, 2019 and Feb. 21, 2020	One time per semester Due Oct 11, 2019 and Feb. 21, 2020
Professional Growth	Mentee Reflection Discussion – once per quarter	Individual Learning Plan Development Assist mentee in developing, implementing and monitoring professional goals Training: Sept. 19, 2019 4-5:30pm @ WNHS Room D187 Plan Due: 10/11/2019 Final Reflection Due: 5/1/2020
Mentor/Coaching Training Session	All mentors of new D200 teachers will attend a mentor training session from 10:30 AM–11:00 AM, have lunch with their mentee from 11:00 AM-12:00 PM at WNHS, and attend a work session in their building with mentee from 12:00 PM-3:00 PM on Friday, August 9th .	All mentors of new D200 teachers will attend a mentor training session from 10:30 AM–11:00 AM, have lunch with their mentee from 11:00 AM-12:00 PM at WNHS, and attend a work session in their building with mentee from 12:00 PM-3:00 PM on Friday, August 9th .
Completion of Documentation	Due: May 1, 2020	Due: May 1, 2020

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The following are the requirements of the mentoring program for **2nd year D200 teachers and mentors.**

Activity	2 nd Year Mentees	2 nd Year Mentors
Mentor/Mentee Collaboration Meetings (Log evidence of hours in Mentor/Mentee Meeting Log)	36 hours minimum (50% must be face to face)	36 hours minimum (50% must be face to face)
Peer Observation/Coaching (Form available in shared Google file)	(Mentor observes mentee) - 1 time per semester Due Oct. 11, 2019 and Feb. 21, 2020	(Mentor observes mentee) - 1 time per semester Due Oct. 11, 2019 and Feb. 21, 2020
Individual Learning Plan (ILP) Development	Training: Sept. 19, 2019 4-5:30pm @ WNHS Room D187 (Bring Chromebook) Plan Due: 10/11/2019 – email to Lisa Adams (eadams@wcpusd200.org) Final Reflection Due: 5/1/2020 Required	Assist mentee in developing, implementing and monitoring professional goals Training: Sept. 19, 2019 4-5:30pm @ WNHS Room D187 Plan Due: 10/11/2019 Final Reflection Due: 5/1/2020 Required

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