



## 2016-2017 Application for Waiver of School Fees

If you are currently receiving aid under Article IV of the Illinois Public Aid Code; and/or are eligible for free meals pursuant to 105ILCS 125/1 et seq. (SNAP or TANF), **you must show a current Illinois Dept of Human Services letter with a benefits expiration date and that has the following qualifying numbers:**

1. Case number starting with **04 or 06** which shows you are receiving TANF benefits.
2. Case number starting with **08** which shows you are receiving SNAP benefits.
3. Case number starting with **91, 92, 93, 94, or 96 along with a 22 as the 6th and 7th digits** which shows you are receiving medical benefits along with SNAP.

**If you do not automatically qualify through Supplemental Nutrition Assistance (SNAP) or Temporary Assistance for Needy Families (TANF), you may apply for a waiver if:**

1. **Your income qualifies:** Woodstock Community Unit School District 200 will waive school fees if a parent or guardian meets the current school year income requirements for free meals as annually published by the U.S. Department of Agriculture. Incomes above the amounts shown on the Income Eligibility Guidelines will not qualify for a fee waiver.
2. **You have special circumstances:** The Business Services Office may grant a waiver of fees when one or more of the following factors resulted in the loss or reduction of family income: (a) illness in the family; (b) unusual expenses caused by fire, flood, storm, etc.; (c) seasonal employment; (d) emergency situation; or (e) one or more parent/guardian is involved in a work stoppage.

**The following information must be included with this application:**

- A copy of the 2015 IRS Federal 1040, 1040A or 1040EZ. If household members file separate tax returns, copies of both returns must be submitted.
- Names of all household members, including the student(s) and the school(s) they attend.
- Signature of adult household member.
- If your current income is different than that reflected on your tax return(s) please include current income information for each household member listing source of income (such as wages, alimony, pension, worker's compensation, etc.) and the frequency in which the income is received (weekly, every other week, monthly, or annually), including unemployment payments.

Only one application is needed per household provided all current students are listed on the application. **A new Application for Waiver of School Fees must be submitted at the beginning of each school year.**

**Woodstock Community Unit School District 200  
Attn: Business Services Office  
227 W. Judd Street  
Woodstock, IL 60098**

***The Deadline is September 16, 2016. Incomplete applications will not be processed.***

